

NEIL INDUSTRIES LIMITED

CIN: L51109WB1983PLC036091

R/O: 88B, (Ground Floor), Lake View Road, Kolkata-700029

Corporate Office: 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001

E Mail: neilil@rediffmail.com, neilindustriesslimited@gmail.com

Ph: Corp Office: 8953338815 WEB: www.neil.co.in

NOTICE OF THE 5TH BOARD MEETING OF THE COMPANY FOR THE FINANCIAL YEAR 2022-2023

Date: 12.01.2023

To,
The Board of Directors,

1. **Mr. Arvind Kumar Mittal** Add: 2A/220, Azad Nagar, Nawab Ganj, Kanpur-208002.
2. **Mr. Vivek Awasthi**, Add: 128/348, K Block, Kidwai Nagar, Kanpur-208011
3. **Mrs. Archana Singh**, Add: 16/19-C, Civil Lines, Near Bandahan Guest House, Kanpur-208001
4. **Mr. Chandra Kant Dwivedi**, Add: 117/815-A, M Block, Kakadev, Kanpur-208001
5. **Mr. Pankaj Kumar Mittal**, Add: 113/93, Shree Dham Apartment, Swaroop Nagar, Kanpur-208002.
6. **Mr. Anil Sharma**, Add: Darpan Building, Flat No.112, 1st Floor, 50A, Purna Das Road Near Goal Park, Sarat Bose Road, Kolkata-700029

Dear Sirs/ Madam,

This is to inform you that the meeting of the Board of Directors of the Company will be held on Friday, the 27th day of January, 2023 at 02:00 P.M. at the Corporate Office of the Company at 14/113, Civil Lines, 402-403, Kan Chambers, Kanpur-208001.

The agenda of the business to be transacted at the meeting is enclosed.

You are requested to make it convenient to attend the Meeting.

For **NEIL INDUSTRIES LIMITED**

SD/-
POOJA MISHRA
(COMPANY SECRETARY & COMPLIANCE OFFICER)

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AGENDA OF THE 5TH MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2022-2023, TO BE HELD ON FRIDAY , 27TH DAY OF JANUARY, 2023 AT 02:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001

1. To elect Chairman of the meeting.
2. To grant leave of absence, if any.
3. To take note of the minutes of preceding Board Meeting.
4. To approve the Un-Audited Financial Results of the Company for the Quarter ended December 31st, 2022.
5. To transact any other item with the permission of the chair.

Yours faithfully,

For **NEIL INDUSTRIES LIMITED**

SD/-

POOJA MISHRA

(COMPANY SECRETARY & COMPLIANCE OFFICER)

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NOTES TO AGENDA OF THE 5TH MEETING OF THE BOARD OF DIRECTORS OF NEIL INDUSTRIES LIMITED FOR THE FINANCIAL YEAR 2022-2023, TO BE HELD ON FRIDAY, 27TH DAY OF JANUARY, 2023 AT 02:00 P.M. AT THE CORPORATE OFFICE OF THE COMPANY AT 14/113, CIVIL LINES, 402-403, KAN CHAMBERS, KANPUR-208001

AGENDA TO ITEM NO. 1

The Directors present in the meeting shall elect one of the Directors to chair the meeting.

AGENDA TO ITEM NO. 2

The leave of absence shall be granted if requisition of leave of absence from directors is received by the Company.

AGENDA TO ITEM NO. 3

The Board of Directors shall take the note of the minutes of the meeting of the Board of Directors held on 10.11.2022 and passed the following resolution:

“RESOLVED THAT the minutes of the meeting of the Board of Directors held on 10.11.2022 be and is hereby noted.”

AGENDA TO ITEM NO. 4

Pursuant to Regulation 33 of the SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, every listed company is required to submit quarterly standalone financial results to the Stock Exchange within 45 days for the Unaudited Financial Results along with the Limited Review Report. Therefore, the Board of Directors has to approve the unaudited Financial Statements of the Company for the quarter ended December 31st, 2022. Hence, the Directors are requested to attend the meeting and give their invaluable suggestions.

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AGENDA TO ITEM NO. 5

The Board is free to discuss any other item with the permission of the chair.

Yours faithfully,

For **NEIL INDUSTRIES LIMITED**

SD/-

POOJA MISHRA

(COMPANY SECRETARY & COMPLIANCE OFFICER)